



GRADUATE COUNCIL

Minutes of Meeting Held October 16, 2020 via Zoom

Present: Dean Holcomb, Associate Dean Kosteas, Professors Porter, Phillips, Pourdavood, Kim, Lee, Forte, Kumar, Sun, Carnell, Sola, Matcham, Ekelman, Bayachou, Hamlen Mansour, Registrar Kevin Neal, Diane Kolosionek, Tatiana Nikitina

Guest: Michael Hollenbaugh

Dean Holcomb called the meeting to order at 10:01 a.m.

1. Approve Agenda – The meeting agenda was **approved**.

2. Approve Minutes

- a. September 17, 2020 – The minutes were **approved with a correction**.

3. New Business

- a. Course in Curriculog for approval - **Approved**
- b. Graduate Faculty Status
 - Questions regarding terminology of Special vs. Regular status. Special = non-voting. Level of status indicates what eligible to do. May need more conversation internally to define/clarify.
 - Members indicated a change to Level III definition was discussed and approved but uncertain as to where things stand with that as it is a by-law change.
 - Per Council member, Former Associate Dean had indicated the Graduate Faculty Status Review Committee was going to review the verbiage for all Graduate Faculty Status Levels.
- c. Graduate Council Representatives
 - University Admissions and Standards Committee – Jose Sola volunteered to be the representative
 - University Curriculum Committee – Megan Hatch volunteered to be the representative
 - University Research Council Committee – Discovered this position should be filled by a member of Graduate Faculty and included in the elections. We will be working on that process to get someone elected for this position as soon as possible.

4. Graduate Council Representation & Standing Committees --- Available reports

- a. Faculty Senate
 - CSU 2.0 – Discussion about the process and a call for the administration to have more involvement from faculty governance in the process
 - Pass/Fail option for Fall 2020 passed
 - Passing at graduate level will require a B or better, passing at undergraduate level will require a C or better.
 - University Academic Misconduct Policy was approved with an amendment
- b. University Admissions & Standards
 - University Academic Misconduct language was revised based on amendment and will be publicized soon.
 - Academic Standing – recommendation to Steering Committee to continue not suspending undergraduate students. No recommendation to continue for graduate students.
- c. University Curriculum Committee – no report

- d. Graduate Faculty Review Committee
 - Notice went out for those with Graduate Faculty Status expiring in fall semester
 - **Graduate Faculty Status recommendations (per Committee) - Approved**
- e. Petitions Committee
 - There are 11 petitions and working on scheduling the next meeting
- f. Grade Dispute Committee
 - Two meetings held with student and instructor, two more scheduled over the next couple weeks
- g. Program Review Committee
 - Scheduling in the spring typically
 - Everything will be scheduled virtually this year, as of right now
- h. University Research Council Committee
 - Election being held to vote for representative from Graduate Faculty
- i. Graduate Student Awards Committee
 - Two meetings have been held with revisions made to the guidelines
 - Deadline changed to January, 3MT deadline still beginning of December
 - Call for awards will be going out soon
 - Moving forward would like to try and align our awards deadlines with MAGS/Midwest Association of Graduate Schools in an effort to have our winners be represented at a higher level

5. Discussion items

- a. Admissions requirements and categories – Conditional, Provisional suggested as possible new category in addition to Regular
 - Conditional admission – for those who do not meet the GPA requirement, could register, take classes for a semester and if maintain 3.0 GPA could then change to Regular
 - Provisional admission – for those waiting on official transcripts, could register and take classes for a semester while waiting on documents and could then change to Regular once documents received
 - Conditional admission would allow students to obtain financial aid whereas non-degree seeking students are not eligible for financial aid
 - Provisional admission would allow students to upload transcripts for review by program directors while waiting for official documents to arrive
 - GPA calculations for international students do not translate equitably
 - Conditional admission could be option for international students, or could petition for regular admission if requirement of specific country
 - How would the proposed changes affect students based on gender, race, and ethnicity?
- b. Academic Standing
 - Suspended in spring and summer semesters, but no guidance was given on the ramifications for suspending dismissals
 - Pass/fail was provided as an option to help mitigate negative consequences
 - Council felt dismissals should not be suspended for fall semester and the Dean will consult on this with the Provost
- c. Migrating graduate admissions from OnBase to Slate
 - Opportunity to have everyone on the same platform for admission decision workflow
 - Targeting for Fall 2022
 - Undergraduate admissions looking at another software, so it was suggested to speak with them

6. Announcements

- a. Faculty led panel on Graduate Student Retention and Success on November 12, 2020

7. Items for future discussion

- a. Travel concerns for 2021

The meeting was adjourned at 11:28 a.m.

The next Graduate Council meeting is Monday, November 30, 2020 at 1:00 – 3:00 p.m. via Zoom.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (<https://csuohio.curriculog.com/proposals>)