



## GRADUATE COUNCIL

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### Minutes of Meeting Held March 26, 2020 via Zoom

*Present:* Dean Sridhar, Associate Dean Schultheiss, Professors, Arndt, Kosteas, Porter, Pourdavood, Kim, Falk, Quinn, Ekelman, Hatch, Humphrey, Kumar, Carnell, Matcham, Sparks, Stankovic, Tayyara, John Holcomb, Nathan On, Registrar Kevin Neal

*Guests:* Sonya Charles

Dean Sridhar called the meeting to order at 2:00 p.m.

1. **Approve Agenda** – The meeting agenda was **approved**.
2. **Approve Minutes**
  - ❖ **January 27, 2020** – The minutes were **approved**.
  - ❖ **February 27, 2020** – The minutes were **approved**.
3. **Welcome to Ana Stankovic who is serving as a replacement for the College of Engineering.**
4. **New Business**
  - a. Curriculog proposals
    - i. Advanced Study in Bioethics, Graduate Certificate Program Change – program deactivation
      - Proposed deactivation due to lack of student enrollment, only one tenured faculty member in Philosophy department, and lack of resources.
      - Undergraduate certificate program not to be discontinued.
      - Member suggested notifying the Graduate Program Director of Health Sciences regarding the change.
      - **A motion to approve the program deactivation of Advanced Study in Bioethics, Graduate Certificate Program was made, seconded, and approved unanimously.**
    - ii. Electrical Engineering, MSEE
      - Proposed change includes: EEC 698: Master's Project added to the graduate curriculum, adding project option to the exit requirement, change non-thesis option to course only.
      - No change in the credit hour requirements.
      - **A motion to approve the proposed change to add EEC 698 as project option for Electrical Engineering, MSEE was made, seconded and approved unanimously.**
    - iii. Courses in Curriculog for approval
      - SWK 699 – waiting for course number approval
      - STA 593/693 Special Topics in Applied Statistics – Hold for more specific syllabi
      - STA 597/697 Readings in Applied Statistics – Hold for more specific syllabi
      - **A motion was made to approve the remaining courses presented in Curriculog, which was seconded and passed unanimously.**
    - iv. Graduate Faculty Status
      - Howard Paul – Hold for additional information, Dr. Schultheiss will review for approval
      - **A motion was made to approve the Graduate Faculty status as presented and approved by the committee, which was seconded and passed unanimously.**

## 5. Graduate Council Representation & Standing Committees

- a. Faculty Senate
  - Diversity Action Plan sent to Diversity Committee of the Faculty Senate for review
  - Second reading of Green Book related to Evaluation of Department Chair
- b. University Admissions & Standards – discussion via email
  - Pass/fail options related to Covid-19
  - Admissions requirements related to transcripts
- c. University Curriculum Committee
  - Proposals reviewed also reviewed by Graduate Council
- d. Graduate Faculty Review Committee
- e. Petitions Committee – meeting scheduled 3/31/20
- f. Grade Dispute Committee – no meeting/report
- g. Program Review Committee – no meeting/report
- h. University Research Council
  - Faculty research grant review
- i. Graduate Student Awards Committee
  - Awards reception on hold for now

## 6. Discussion items

- a. Academic accommodations due to COVID-19
  - 1. Pass/Fail or Satisfactory/Unsatisfactory option to be offered to students in place of letter grade for this semester
    - a. Will be exceptions for specific programs
    - b. Not to count towards limits set in catalog
    - c. Relaxation of standards
  - 2. Suspension of Academic Standing Policy
    - a. No academic dismissal notices this semester
  - 3. Graduate Admissions requirements for Fall 2020
    - a. GRE/GMAT testing will not be required
    - b. Unofficial transcripts will be accepted
    - c. Application fee to be waived
    - d. Looking at online testing options for English language proficiency
- b. Review of proposed edits to Level III Graduate Faculty Status
  - 1. Teach entry-level (5XX) or any level of practice-based courses in graduate health professional programs
  - 2. Serve on MS/MA theses or project committees
  - 3. Direct or serve on graduate project/capstone committees in graduate health profession programs. This does not include directing Master's theses; nor does it include serving on doctoral dissertation committees.
    - a. **A motion was made to approve the change to Level III Graduate Faculty Status as indicated, which was seconded and passed unanimously.**

7. **Dr. Sridhar introduced John Holcomb at the new Interim Dean of the College of Graduate Studies effective April 13, 2020.**

8. **The next Graduate Council Meeting will be Monday, April 20, 2020 at 1 – 3 pm via Zoom.**

9. **Adjournment:** The meeting adjourned at 3:42 p.m.