



GRADUATE COUNCIL

Minutes of Meeting Held January 25, 2020 via Zoom

Present: Dean Holcomb, Associate Dean Kosteas, Professors Porter, Phillips, Smith, Kim, Lee, Forte, Kumar, Sun, Carnell, Sola, Matcham, Ekelman, Bayachou, Weyman, Hatch, Hamlen Mansour, Zhou, DeBoth

Guests: Richard Molina, Robert Simons, Mittie Jones, Sanda Kaufman, Amit Ghosh, Timothy DeGroot, Anne Nelson, Yongjian Fu, Diane Corrigan, Brian Yusko

Dean Holcomb called the meeting to order at 3:05 p.m.

1. **Approve Agenda** – The meeting agenda was **approved with a change (move 3a-xii to follow 3a-ii)**
2. **Approve Minutes**
 - a. November 30, 2020 – The minutes were **approved**.
3. **New Business**
 - a. Curriculog Proposals
 - **Accounting, Master of Accountancy** – program change
 - The Accounting Department has revised its Master of Accounting program to make it more relevant and adaptive to changes in the accounting profession.
 - **Approved**
 - **Diversity Leadership and Change Management Certificate** – new certificate
 - To create a new Diversity Leadership and Change Management Graduate Certificate Program with 15 credits. This would be housed in the Department of Urban Studies and available to all graduate students across CSU.
 - **Approved**
 - **Urban Studies, MS** – program change
 - Addition/deletion of concentration and courses, change in credit hours required, change in exit requirements
 - To add a Diversity Leadership and Change Management Track in the MSUS Graduate program. The Diversity Management track will have 4 specializations.
 - To recognize the existing MSUS program as an Urban Studies Track and modify the existing course structure in the MSUS Core, and also replace the exit project and planning studio options with a capstone course.
 - To remove GRE for all MSUS applicants and replace with a professional or academic writing sample.
 - **Approved with Conditions** – Changes to be made and routed back to GC

- **Graduate Certificate in Public Health** – new certificate
 - The Consortium of Eastern Ohio Master's in Public Health program is proposing to offer an 18 credit Graduate Certificate in Public Health. This certificate will be comprised of a subset of existing courses which are part of the Master's in Public Health degree.
 - **Approved**
- **Graduate Certificate in Public Health Administration** – new certificate
 - The Consortium of Eastern Ohio Master's in Public Health program is proposing to offer a 12 credit Graduate Certificate in Public Health Administration. This certificate will be comprised of a subset of existing courses which are part of the Master's in Public Health degree.
 - **Approved**
- **Graduate Certificate in Public Health Research** – new certificate
 - The Consortium of Eastern Ohio Master's in Public Health program is proposing to offer a 12 credit Graduate Certificate in Public Health Research. This certificate will be comprised of a subset of existing courses which are part of the Master's in Public Health degree.
 - **Approved**
- **Marketing Analytics, Graduate Certificate** – program change
 - The admission requirement and the credit hour requirements are being changed.
 - Program objectives are being changed to accurately reflect content.
 - **Approved**
- **Master of Health Care Management** – new major program
 - This proposal is for a new graduate degree in Health Care Management.
 - Here are a few key points to this proposal: 30-hour Master of Health Care Management delivered entirely online. Any student with a qualified undergraduate degree can join this program. Discontinue the MBA in Healthcare Administration. Rolling admissions (not cohort). Find partnerships with other departments and colleges (Law, Urban).
 - **Approved**
- **Proposal to Change MLRHR Degree to Online Delivery** – program change
 - This proposal is to convert the delivery of all courses in the MLRHR degree to online.
 - **Approved**
- **Software Engineering, Graduate Certificate** – program change
 - Addition/deletion of courses
 - One of the required courses for the Certificate Program is changed to: EEC 521 Software Engineering or CIS 634 Object-Oriented Software Engineering.
 - **Approved**

- **Urban Secondary Teaching (licensure, adolescent/young adult 7-12 OR multi-age Spanish), M.Ed.** – change in credit hours required
 - This proposal requests changing the number of credits for all EST Student Teaching: Secondary Education courses from 10 credits to 4 credits. The reduction of 6 credits will apply to the student teaching course for all content areas in the MUST program.
 - This proposal also requests changing the ESE 504 course requirement on the Program of Study to ESE 500. The last few cohorts have taken ESE 500 because ESE 504 is no longer offered. All students in the MUST program will take ESE 500 going forward.
 - **Approved**
- **Urban Studies and Public Affairs, Ph.D.** – deactivation of concentration
 - Deactivation of the Communication Specialization
 - **Approved**
- b. Courses in Curriculog for approval
 - **Approved (per recommendations from Associate Dean Kosteas)**

4. Graduate Council Representation & Standing Committees --- Available reports

- a. Faculty Senate
 - Discussion about CSU 2.0 – report lacked clear explanation, there were many questions with no answers as there was no representation from people who could answer
 - Science faculty concerned about one college reorganization to combine sciences with arts, as that was never vetted with faculty
 - Dr. Weyman offered she has some answers to those questions and can share it. She will send the information to Dean Holcomb who will forward it to the Council.
- b. University Admissions & Standards
 - MUPD program change – adding personal statement to admission requirement
 - Two grade dispute cases, one issue of dismissal for doctoral student
- c. University Curriculum Committee – have not met since last meeting
- d. Graduate Faculty Review Committee
 - Committee will meet later in semester to review those with status expiring end of spring
- e. Petitions Committee
 - 14 petitions reviewed in December, 5 reviewed in January
- f. Grade Dispute Committee
 - 5 reviewed - one found to have basis for the student's claim, other 4 in favor of instructor
 - Karen McIntyre to replace Jacqueline Vitali - **Approved**
- g. Program Review Committee
 - Visits are scheduled – 3 departments with a graduate program component
- h. University Research Council Committee
 - Meeting scheduled for February 5, 2021

i. Graduate Student Awards Committee

- Received a little over 40 applications and review will begin soon by the committee area champions and their reviewers
- Hoped for more applications with extension of deadline into January, but numbers similar to past years. Difficult to say if being remote may have negatively affected submissions. Plan to revisit timeline to try and align with MAGS to allow our award winners the opportunity to participate at the regional and national competitions.

5. Discussion items

- a. Graduate Council vacancy – we will be sending out a ballot to GC for the three candidates: Dr. Elena Andrei, Dr. Jonathan Messemer, Ms. Anne Price to fill a vacancy for Roland Pourdavood who is on sabbatical for spring semester.
- b. Discussion regarding use of T grades in thesis/dissertation courses
 - The current practice at CSU for thesis and dissertation courses is that when students are working on a such a project across multiple semesters, a T grade is issued in those semesters up until completion, then when the student completes the thesis or dissertation the instructor goes back and changes the course grades to S
 - One issue is when a student does not complete the thesis or dissertation. No credit is earned when a T grade is issued, only when an S grade is entered so the T grade just sits on the record.
 - Another issue is when a Ph.D. student drops down to a master's program. How do you handle the doctoral research credit when they start another program.
 - Dean Holcomb checked with members of CCGS on the use of T grades. Wright State and BGSU both did away with progress or T grades for some of these reasons. They have instructors issue S/U or actual letter grades to indicate progress each semester. In some cases, issue of a NS meant the student got working on their thesis/dissertation or got out of the program to move on to where they needed to go next if not going to complete the thesis/dissertation.
 - S/U grades would not affect the GPA, however they would remain on the transcript. Concern was raised the U grade on a transcript might present a problem for someone applying for a grant. Also, no credit is earned with U grade so that would mean taking additional credits to complete and additional GA credits.
 - T grades issued with an agreement/contract was suggested with a time limit for completion. If thesis/dissertation was not completed in the agreed upon time frame, the grade would convert to a U on the transcript.
 - Another opinion was that the transcript should be an accurate reflection of a student's performance and that hiding unsuccessful progress under a T grade is not fair to others who are making progress.
 - Dean Holcomb will speak with other graduate deans who have gone through this about the pros and cons. We may bring this back up for discussion in the February meeting.
- c. Review of grad faculty membership guidelines. Extending revisions to Level III powers to faculty outside of Health Professions.
 - Review of the guidelines for graduate faculty membership has been longer than five years, so will be going out to the colleges to review. If they want to keep things the same they can do so, but it can be an opportunity to review and update.
 - Can we consider other disciplines for the Level III powers, outside of Health Professions

6. **Announcements**

7. **Items for future discussion**

The meeting was adjourned at 4:58 p.m.

The next Graduate Council meeting is Thursday, February 25, 2021 at 2:00 – 4:00 p.m. via Zoom.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (<https://csuohio.curriculog.com/proposals>)