

GRADUATE COUNCIL

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Minutes of Meeting Held February 23, 2022 via Zoom

*Present:* Dean Holcomb, Associate Dean Kosteas, Professors Porter, Smith, King-White, Pourdavood, Kumar, Sotiropoulos, Sun, Matcham, Wendland, Bayachou, Weyman, Wukich, Resnick, and Hamlen Mansour; Diane Kolosionek, Xiaobo He

*Guests:* Beth Ekelman

Dean Holcomb called the meeting to order at 10:00 a.m.

**1. Approve Agenda – The agenda was approved**

**2. Approve Minutes**

- a. January 25, 2022 – **The minutes were approved**

**3. New Business**

- a. Curriculum proposals

• **Occupational Therapy, OTD - Fall 22 – Program change**

- Removing any potential barriers in OTD Program application: Discontinuing the requirement of the Analytic Writing section of the GRE as cost of GRE is a barrier for students and OTD program does not use the other scores for admissions purposes. However, retaining the ability of applicants to take GRE if their overall GPA is less than a 3.0. They will still be required to score 50% or above on all 3 sections of the GRE to be considered qualified.
- Enhancing diversity of applicant pool:
  - a. Adding a statement that our program goal is to admit academically qualified students who embrace, respect, and represent individual differences and who can interact effectively with those from diverse backgrounds, as represented in our local Cleveland community.
  - b. Adding a statement that encourages persons to apply who are Certified OT Assistants, veterans, dependents of veterans, and/or who qualify as meeting one or more of the economic or environmental Health Resources and Services Administration (HRSA) indicators identified on the OTCAS application.
  - c. Adding a program specific essay designed to assess the applicant's ability to interact with others.
- Revision and Clarification of prerequisites needed for admission to the program
- **The proposal was approved with change from 50% to 50<sup>th</sup> percentile in the proposal.**

- b. Dakota King-White from the College of Education and Human Service will be replacing Julia Phillips (who is on PLOA for SP22) on Graduate Council for the rest of this semester.
- c. Robert Whitbred will be replacing Andrew Resnick as the Graduate Council representative to Faculty Senate for the rest of this semester, as he has a class that conflicts with Faculty Senate meetings.
- d. Courses in Curriculog for approval
  - CIS 575, CIS 579, ECN 643, ESC 505, EVS 584, MUS 516, PHL 600
  - **The courses listed were approved**

#### 4. **Graduate Council Representation & Standing Committees** --- Available reports

- a. Faculty Senate
  - Provost discussed the open letter from Faculty Senate and said they are listening. Follow-up meetings were offered to departments about structure.
  - Members of Faculty Senate believed the vote on realignment should have gone through a ten-step process to include UCC but it did not.
  - Realignment proposal from administration to be submitted for review by faculty. There is to be a vote by all full-time faculty in early March, followed by UCC, then Faculty Senate.
  - College bylaws should be maintained by Faculty Senate but are not currently
  - Dr. Kumar clarified that the college realignment is an administrative privilege and could not be voted down as it is not in the purview of the Senate; the ten-step process applies to curriculum issues which are in the purview of the Senate.
- b. University Admissions & Standards
  - Moving things along through regular process. Graduate related items were approved.
- c. University Curriculum Committee
  - They are working hard to get curriculum proposals approved this year.
- d. Graduate Faculty Review Committee
  - Committee meeting scheduled in the coming weeks
- e. Petitions Committee
  - About a dozen petitions were reviewed. A number of them were the extension for degree completion: if beyond the six-year completion, student must petition the program (up to ten years), if beyond the ten years student must petition the Graduate College
- f. Grade Dispute Committee – nothing to report
- g. Program Review Committee
  - First set of external reviewer visits last Friday for the School of Music
- h. University Research Council Committee
  - Going over application for SSI, graduate research applications, and upcoming meeting for FSA applications
- i. Graduate Student Awards Committee
  - Unfortunately, not a great showing for 3MT this year with only one submission; overall submission numbers for the general awards were not bad.
  - Difficult to determine why 3MT interest was poor this year – could be lingering Covid fatigue, limited interaction between students and their faculty
  - Reviews should be happening and meeting scheduled in a couple weeks to finalize the winners

#### 5. **Discussion items**

- a. Proposals that are part of the college realignment
  - Grad Council approved a proposal for Sport Management that is now with UCC. The assumption was this had been done in collaboration with the current sport management program, but it was not. Concern was expressed that GC was uninformed when the proposal was approved.
  - Dr. Holcomb, on behalf of the Provost, met with the College of Business, Sports Management faculty, and the Chair of Health and Human Performance to make sure ample collaboration is happening on those proposals.

- Dr. Hamlen Mansour suggested for any proposals reviewed by GC that we determine if it is part of the college realignment and if so, is there evidence of collaboration.
- Dean Holcomb will express to UCC that Graduate Council is concerned that we did not have all the information related to the Sport Management proposal.

#### 6. Updates/Announcements

- a. Deans and Associate Deans meeting regarding GA allocations
  - In previous years – usually the GA allocation was given to the Dean and then they allocated it within their college.
  - This year – Dean's will be required to report back to the Graduate College what the allocation is per program, so we can keep track of the allocation by program as the reorganization happens for the fall.
  - There was no increase in the GA money this year, so Dean Holcomb is trying to respect the allocations that were given previously. He will be asking the Deans to think along similar lines as they allocate towards programs to try and keep the status quo for the upcoming year considering the college realignment.

#### 7. Items for future discussion - none

The meeting was adjourned at 11:00 a.m.

**All materials for review before the meeting are available on the University Curriculog web site for access by Council Members.** (<https://csuohio.curriculog.com/proposals>)