



## GRADUATE COUNCIL

### Minutes of Meeting Held November 14, 2019

<i>Present:</i>	Associate Dean Schultheiss, Professors Porter, Pourdavood, Sparks, Kothapalli, Kim, Falk, Tayyara, Matcham, Quinn, Ekelman, Allensworth-Davies, Library Representative Diane Kolosionek, Student Representative Nathan On, Registrar Representative Brittany Richards
<i>Absent/Excused:</i>	Dean Sridhar, Professors Arndt, Kosteas, Carnell, Sola, Shukla, Hatch, Kumar
<i>Guests:</i>	Professor Conor McLennan, Heidi Meier, Brian Yusko, Julia Phillips, Corinne Wheeler, Graduate College staff member David Easler

Associate Dean Schultheiss called the meeting to order at 1:00 p.m.

**1. Approve Agenda** – The meeting Agenda was **approved**.

**2. Approve minutes** – October 18, 2019

❖ **A motion was made, seconded, the minutes were approved.**

**3. New Business**

❖ Curriculog proposals

i. M.A. in Psychology – Diversity Management Specialization

- The department is moving to suspend the Diversity Management Specialization due to several reasons.
  - a. The external program reviewers mentioned that there were too many specializations.
  - b. The department feels this specialization is perhaps not in the correct department or college.
  - c. Because of the nature of this specialization, a plan is currently being explored to re-work this program as an interdisciplinary program.
  - d. One student is currently finishing an independent study course.
  - e. Because of the possibility of another interdisciplinary program, no courses will be deleted at this time with the possibility of them being useful to another reimagined program.
  - f. There are also no full time faculty dedicated only to this program.
- **A motion to approve the suspension of the Diversity Management specialization in the M.A. in Psychology was made, seconded, and approved.**

ii. List of courses in Curriculog

- Dr. Schultheiss called to everyone's attention that two Accounting courses are being changed to a 500-level to cross list with the undergraduate 400-level and currently have pre-requisites at the 600-level. Having a higher level as a prereq is a bit unusual and was mentioned to Council members. Dr. Meier explained that it is the subject matter of the 600 prerequisite courses that is important in this instance, not the numbering level. The prereq courses are introductory and mostly for those students without a tax background. Dr. Schultheiss explained that she is

not concerned with this but since it is unusual, she is bringing to Council members' attention.

- a. Questions involved: asking if the prereq courses could be re-numbered 500-level (no, accreditation requirements include a certain number of 600-level courses or could another section be created just for these students (no, could cause more confusion for students).

- **A motion was made to approve the courses presented in Curriculog, which was seconded and passed unanimously.**

❖ Graduate Faculty Guidelines – School of Nursing

- i. The School of Nursing is revising their graduate faculty guidelines because a new degree (DNP) has recently been added to the department.
  - A Council member felt that by removing a list of accepted doctorates the guidelines were more restrictive, not more encompassing. It was suggested to add the phrase, “or related field.”
  - A Council member asked if faculty would still be required to publish since the wording is being changed from “research” doctorate to “terminal” doctorate. The answer is yes, faculty still need to publish and do scholarly work.
  - Council members felt that the addition, “or related field” should be added to both Level 1 and Level 2.
  - A question was asked why “DNP” was removed from the Level 3 second. It was explained that since this is the terminal degree, faculty cannot teach doctoral courses with a Level 3 status. It should never have been listed in the Level 3 category. However, another Council member said if someone had a DNP but had not published yet this would exclude them from even Level 3. It was suggested that all degrees listed be removed and the same phrase, “in discipline or related field” be added and this way all three Levels would be consistent.
  - Council asked if there would be any confusion of what would be “an appropriate degree” or “a related field.” Dr. Schultheiss reminded everyone that we also have a support letter from the department chair in such cases.
  - **A motion was made to approve the revisions to the School of Nursing Graduate Faculty Guidelines with the additional phrases added at each level. The motion was seconded and approved with one abstention.**

**4. Graduate Council Representation & Standing Committees – Available reports**

- a. Faculty Senate
  - Graduate programs were approved
  - UFAC presented minor tweaks to syllabi
- b. University Admissions & Standards
  - Three main issues discussed included dual admission with Lakeland Community College (undergraduate), the use of standardized tests for international students' admission, and how to draw students' attention to the use of academic integrity
- c. University Curriculum Committee – no report
- d. Graduate Faculty Review Committee
  - **A motion to approve the large number of Committee recommendations was made, seconded, and passed unanimously.**
- e. Petitions Committee
  - Committee reviewed nine petitions at the last meeting and another meeting is in a few days. Dr. Schultheiss reminded everyone that materials for the meetings are requested by a specific date before the meetings to allow Committee members to have time to review.

- f. Grade Dispute Committee – none received
- g. Program Review Committee – meetings are underway
- h. University Research Council
  - Research Council is asking for support for the Undergraduate Summer Research Award
  - In the initial discussion stage is the creation of a Database Research Center
- i. Graduate Student Awards Committee
  - Dr. Schultheiss shared information about the Graduate Student Awards, which closed on November 1<sup>st</sup>. There were 44 applicants and the Committee members are reviewing applications currently. Once decisions are made students will be notified and paid. Giving the information early allows students to add this to their resumes and have this advantage as they begin their job searches.
  - Deadline for the 3MT awards is December 1<sup>st</sup>, notifying the Graduate College via email. There are preparatory workshops offered through the Graduate College.

## 5. Discussion items

- ❖ Dr. Schultheiss clarified the revisions to the Graduate Catalog section, “Application of credits toward multiple degrees.” She explained that **A** concerns what can be applied to a Master’s degrees and **B** pertains to a doctoral degree.
  - i. A Council member commented on the use of Cleveland State University versus CSU in this catalog section. Dr. Schultheiss explained that this policy applies to CSU students. This prompted a question of how to apply this to students’ from other universities. Degrees earned outside of CSU will be a discussion item for next time. **A motion was made, seconded and approved unanimously to approve these revisions to the Graduate Catalog.**
- ❖ The Spring Graduate Council meeting dates were presented and members asked if anyone could NOT attend all or most of the meetings.
- ❖ Dr. Schultheiss announced the retirement of Maribeth.
- ❖ David Easler spoke about his work on graduate recruitment. He shared information on the Recruitment Initiatives for the past year. Some of the main accomplishments included: the launch of a new website for Graduate Admissions/recruiting (grad.engagecsu.com), completing and mailing a new graduate admissions kit with helpful information for new students, and the Graduate Student Fair. These efforts and others helped to increase the new graduate student yield as well as increase new domestic graduate student yields. A Council member asked about CSU Global and David explained that we would be working in partnership with them for the international recruitment of graduate students. Shorelight will have staff on CSU’s campus for these students to help with the student’s transition. In answer to a question David mentioned that he felt all the offered events and the addition of the search engine/web site launch has helped the most with the recruitment efforts.

**6. Next Meeting:** The next Council meeting is Monday, December 2 @ 1:00 p.m.

**7. Adjournment:** The meeting adjourned at 2:15 p.m.