

GRADUATE COUNCIL

Minutes of Meeting Held December 3, 2025

Present: Dean Kosteas, Associate Dean Jenkins, Professors Heath, Rickett, Voight, Plecnik, Severson, Munther, DeBoth Foust, Matcham, and Marino

Guests: Lili Dong

Dean Kosteas called the meeting to order at 10:05 a.m.

1. Introductions - None
2. Approve Agenda - **Approved**
3. Approve Minutes
 - a. November 6, 2025 – **The minutes were approved**
4. New Business
 - a. Curriculog proposals
 - **Course Deactivation to Align to Program Changes in Special Education Effective Fall 26 - School of Education and Counseling - Ad Hoc Proposal**
 - Deactivate the following courses: ESE 341, ESE 342, ESE 351, ESE 361, ESE 362, ESE 371, ESE 461, ESE462, ESE471, ESE472, EST 577, EST 578, EST 588
 - **No Action**
 - **Electrical Engineering, MSEE - 1170 - Fall 26 – Program Change**
 - We propose removing the 600-level course requirements for MSEE students. Specifically:
 - a. For the thesis option, remove the sentence: “The coursework must include at least eight credit hours of 600-level EEC courses.”
 - b. For the course-only option, remove the phrase: “including at least twelve credit hours of 600-level EEC courses.”
 - c. For the project option, remove the sentence: “The coursework must include at least twelve credit hours of 600-level EEC courses.”
 - d. EST 523: Teaching Computer Systems and Structures (3 credits)
 - **Approved**
 - **School Social Work, Graduate Certificate - 1140 - Fall 25 – Program Discontinuation**
 - The School Social Work Certificate has been discontinued.
 - **Approved**

- b. Courses in Curriculog for approval
 - **Conditionally Approved: HSC 581**
 - **Approved: CHM 562, DPT 709, EXS 583, EXS 584, EXS 595, SWK 691**
 - **No Action: MKT 896**

5. Graduate Council Representation & Standing Committees --- Available reports

- a. Faculty Senate
 - Discussions about SB1 changes: academic freedom within classroom subject supported by President and Provost
- b. University Admissions & Standards - GC representative needed
- c. University Curriculum Committee
- d. Graduate Faculty Review Committee
 - Recommendations for FA25 Applicants - **Approved**
- e. Petitions Committee – meeting scheduled for 12/4/25
- f. Grade Dispute Committee
- g. Program Review Committee
- h. University Research Council Committee
 - Internal award criteria finalized, AI research workshop/discussion this week
- i. Graduate Student Awards Committee

6. Discussion/action items

- a. Course substitutions and credit hour waivers policy – See attached
- b. Graduate Faculty membership and supervision of GAs
 - Catalog currently states: “For supervision of GA’s with Research responsibilities the faculty research supervisor must have Level 1 graduate faculty status.” Should we revise this to require Level 1 to supervise a PhD student and Level 2 to supervise a master’s student, consistent with the graduate faculty powers listed in the Bylaws of the Faculty of the Graduate College:
<https://graduate-studies.csuohio.edu/graduate-faculty/bylaws-faculty-graduate-college#8.4.3>.

- i. **Approved – Associate Dean Jenkins to submit Ad Hoc proposal in MCC for this revision approved today.**

7. Updates/Announcements

The meeting was adjourned at 11:05 a.m.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (<https://csuohio.curriculog.com/proposals>)