



GRADUATE COUNCIL

Minutes of Meeting Held September 11, 2025

Present: Dean Kosteas, Associate Dean Jenkins, Professors Rickett, Heath, Kumar, Gatica, Allena, Severson, Munther, Baumgartner, DeBoth Foust, and Vitali; Scott Vine, Kevin Neal, Venkata Teja K. Bandaru

Guests: Stephanie Webster, Tracy Porter, Julie Townsend, Amanda Yurick, Joanna DeMarco, Madalyn Wendland, Hanz Richter

Dean Kosteas called the meeting to order at 10:05 a.m.

1. Introductions
2. Approve Agenda – **Approved**
3. Approve Minutes
 - a. April 16, 2025 – **The minutes were approved**
4. New Business
 - a. Curriculog proposals
 - **Course Deactivations - School of Urban Affairs – Ad Hoc Proposal**
 - Deactivate the following courses:
 - a. UST 433/572 - Negotiation and Conflict Management
 - b. UST 442/452 - Environmental Finance & Capital Budgeting
 - c. UST 478/578 - Contemporary Issues in Historic Preservation
 - d. UST 480/580 - Conservation Techniques in Historic Preservation
 - e. UST 487/587 - GIS Applications
 - f. UST 503 - Graphics for Urban Professionals
 - g. UST 504 - Fundamentals of Applied Reasoning
 - h. UST 512 - Managing Urban Diversity
 - i. UST 516 - Public Sector Economics
 - j. UST 524 - Inequality & Economic Development
 - k. UST 540 - Environment & Human Affairs
 - l. UST 563 - Housing Analysis UST
 - m. 584 - Environmental Practicum
 - **Approved**

- **Urban Real Estate Development - 1140 - Fall 25 – New Grad Certificate**
 - Creating a new graduate certificate in Urban Real Estate Development. The certificate uses existing classes offered by the School of Urban Affairs. It is designed to meet demand expressed to us by community partners, employers, and alumni.
 - **Approved**
- **Business, MBA - 1140 - Fall 25 – Program Change**
 - Three courses in Digital Marketing are required for students to get a specialization in Digital Marketing. A new course is being added to the current list of courses.
 - **Approved**
- **MHRM: Admission Requirement Updates ONLY - Management - 1140 - Fall 25 – Program Alteration (no curricular content)**
 - The goal of this proposal is to update the Master of Human Resource Management admission requirements to match the requirements for the Master of Business Administration by removing the GMAT/GRE requirement. The new requirements would be listed as follows:
 - a. Admission Information
 - b. Admission to the Master of Human Resource Management is based on the following criteria:
 - c. Applicants must meet all College of Graduate Studies admission requirements.
 - d. Domestic Students: Admission is based on a combination of factors:
 - e. Applicant's final undergraduate GPA is 2.75 or higher.
 - f. Applicant completed an undergraduate degree from an approved accredited institution according to Cleveland State University.
 - g. Applicant holds a master's degree or Ph.D. or MD degree from an approved accredited institution according to Cleveland State University.
 - h. No GMAT/GRE is required for admission.
 - i. An official transcript from each college and university previously attended must be sent to the Office of Graduate Admissions.
 - j. International students: Admission requires completion of a test of English proficiency for admission unless they apply from [an exempted country](#). Students may choose to complete the TOEFL exam with a total score of 78 or higher or the IELTS exam with a total score of 6 or higher for admission.
 - **Approved**

- **Accelerated BA/MA in English - 1170 - Fall 26 – New Program**

- This six-year B.A.+M.A. program streamlines the transition from undergraduate to graduate study in English. Open to all English majors, it allows students to complete nine shared credit hours toward both degrees. After graduation, students working full-time—whether as teachers or in other professional fields—can continue seamlessly in the M.A. program, taking six credit hours per semester to balance work and study. This reduced workload increases the likelihood of completing the degree within two years.
- **Conditionally approved**

- **Physics, MS - 1140 - Fall 25 – Program Change**

- The "Optics & Materials" specialization from the MS in Physics is being deactivated.
- **Conditionally approved**

- **Psychology, MA - 1140 - Fall 25 – Program Change**

- Removal of GRE requirement for admission.
- **No Action – no representative present**

- **Special Education (with licensure), M.Ed. - 1170 - Fall 26 – Program Change**

- We propose modifying the Special Education Masters to add a new course (ESE 501) and remove a few requirements. All changes are detailed in the curriculum side-by-side document attached.
- **Approved**

- **M.Ed. in Curriculum and Instruction, Specialization in Computer Science Education - 1140 - Fall 25 – New Grad Program**

- The Curriculum & Instruction (C&I) Master's Degree specializing in Computer Science Education program equips educators with comprehensive knowledge in computer science and educational technology, creating a pathway for career advancement in a field with increasing relevance. By leveraging existing courses from Computer Science Education Endorsement, Educational Technology, Gifted Education, and Data-Based Decision-Making Certificate programs, the proposed program provides a fully online learning experience. The program's curriculum is updated regularly to stay aligned with technological advancements and the needs of K-12 educators.
- **No Action – no representative present**

- **Exercise Science, M.Ed. - 1140 - Fall 25 – Program Change**

- Change minimum required credit hours from 34 to 32 hours for program completion.
- Substitute EXS 572 Physiology of Aging for EXS 672 Lab Techniques in Exercise Science in the program core.
- Add approved electives to the curriculum.
- Add HED 601 as an option to take instead of EXS 601 in the Core
- Add HSC 505 as an option in the Core and move HED 588 to Electives
- Utilize the CIP code of 26.0908 to align with CIP code of undergraduate EXS program and align with STEM requirements.
- **No Action – returned to originator for revisions**

- **Communication Sciences and Disorders, MA - 1140 - Fall 25 – Program Change**

- A discrepancy exists between the credit hours listed in the graduate catalog and the number of credits students actually complete prior to graduation. Prior to 2021-2022, these erroneous credits were not directly published in the catalog (as they are now under degree requirements). It wasn't until our unit began work with a third-party provider to launch an online program that this error was identified. Due to a need to ensure students are provided accurate information that matches recruitment materials, we are requesting an immediate update to the 2025-26 catalog that would retroactively correct this error in the number of credits published in previous catalogs starting in the 2021-22 catalog. This correction is also important as the Department of Communication Sciences and Disorders will begin to prepare a self-study report this year for an upcoming external accreditation visit scheduled for February 2027. No students will be harmed with this change as all students are already advised on the number of credits they will need to complete during the graduate program as a requirement for students to then apply for certification (licensure). NOTE: Every student has graduated thus far using the correct (actual) credit requirements as noted below:
- Catalog vs. Actual Credit Hours
 - a. Without Teaching License option: Catalog 54 → Actual 66
 - b. With Teaching License option: Catalog 64 → Actual 72

- Reason for Discrepancy This difference arises from the way variable-credit practicum courses are counted in the catalog. The catalog currently lists the minimum credits for:
 - a. CSD 548 – Advanced Practicum in Medical Healthcare (1–8 credits)
 - b. EST 575 – Practicum in Speech and Hearing (4–8 credits; required for Teaching License)
- In reality, students must register for a total of 16 credits to meet the 400 clinical hours required by the American Speech-Language-Hearing Association (ASHA) that are to be completed during the graduate program as this is a requirement for students to then apply for certification (licensure).
- Program Requirements
 - a. All students: 8 credits of CSD 548 (full externship, 4 days/week, 8 hours/day, plus weekly practicum/class)
 - b. Teaching License students: 8 credits of EST 575 in addition to CSD 548
 - c. Non–Teaching License students: a second 8-credit CSD 548 in a different medical setting to meet ASHA’s requirement
- Updating the catalog will ensure the published degree requirements accurately reflect actual practice and professional standards.
- **Approved**
- **MSc in Aerospace Engineering - 1150 - Spring 26 – New Grad Program**
 - Proposal to establish a new MSc degree in Aerospace Engineering by leveraging the overlapping areas with Mechanical Engineering and the solid faculty background and connections to the aerospace industry and research sectors.
 - Degree is modeled after the existing MSc in Mechanical Engineering. An accelerated 4+1 program will be offered in combination.
 - **No Action – returned to originator for requested information**
- b. Courses in Curriculog for approval
 - **Conditionally Approved: ESE 575, HED 601, HIS 555, HIS 578**
 - **Approved: ESE 501, ESE 512, ESE 513, ESE 516, ESE 520, ESE 521, ESE 522, ESE 552, EST 551, EXS 570, EXS 680, EXS 696, SWK 615, SWK 680, SWK 685, UST 576**



5. Graduate Council Representation & Standing Committees --- Available reports

- a. Faculty Senate
- b. University Admissions & Standards – GC representative needed
 - Srinivas Allena volunteered; however they are not eligible due to already serving on another committee
- c. University Curriculum Committee
- d. Graduate Faculty Review Committee
- e. Petitions Committee
- f. Grade Dispute Committee
- g. Program Review Committee – One additional member needed (CAS)
 - R. Clayton Wukich agreed to serve
- h. University Research Council Committee – GC representative needed
 - Kelle DeBoth Foust volunteered to serve
- i. Graduate Student Awards Committee

6. Discussion/action items - None

7. Updates/Announcements – None

8. Items for future discussion – None

The meeting was adjourned at 12:00 noon.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (<https://csuohio.curriculog.com/proposals>)