



GRADUATE COUNCIL

Minutes of Meeting Held November 13, 2024

Present: Dean Kosteas, Professors Rickett, Voight, Rubado, Kumar, Gatica, Plecnik, Severson, Slifkin, Baumgartner, DeBoth Foust, Guiffre, Jenkins, and Marino; Diane Kolosionek

Guests: Sueji Wilson (for Kevin Neal), Xue-Long Sun, Debroah Smith, Benjamin Hoffman, Stephen Cory, Eric Allard, Aviva Vincent, R. Clayton Wukich

Dean Kosteas called the meeting to order at 1:50 p.m.

1. Introductions

2. Approve Agenda – **The agenda was approved**

3. Approve Minutes

- a. October 16, 2024 – **The minutes were approved**

4. New Business

- a. Curriculum proposals

- **Clinical-Bioanalytical Chemistry, PhD - 1110 - Fall 24 – Program Change**

- Add a new graduate course "CHM 600 Graduate Orientation", which will be required for all PhD students.
 - **Conditionally Approved – to work with Registrar's Office to clean up catalog copy**

- **Master of Accountancy and Analytics - 1140 - Fall 25 – Program Change**

- The new proposal includes the following components:
 - a. Making the new degree Online so that it can be advertised as Online
 - b. Changing the name from Master of Accountancy to Master of Accountancy and Analytics
 - c. Removing the Prerequisites: FIN 501 - Financial Management; OSM 503 - Statistical Methods For Business Decisions
 - d. Changing the CIP code to identify the Program as STEM
 - i. At least 50% of the courses in the program are STEM
 - e. Changing the courses that are required for the degree
 - f. Adding one new course: Advanced Accounting Analytics
 - i. This course advances the program's STEM requirements and Analytics degree title, and effectively will replace whichever elective course students choose to not enroll in.

- ii. The net effect will not increase the number of course offerings because the course offerings will be reduced by at least one elective course
 - iii. A separate Curriculog proposal was initiated for this course addition
- **Approved**
- **Entrepreneurship, Graduate Certificate - 1090 - Spring 24 – Program Deactivation**
 - There are no students in the program. Admissions was already suspended and now we would like to officially deactivate the program permanently.
 - **Approved**
- **Data-Based Decision Making, Advanced Graduate Certificate - 1140 - Fall 25 – Program Change**
 - Remove EDB 704 (Interpreting Student Performance Data) and replace it with EDB 702 (Data Analytics in Education). Additionally, remove a couple of old courses listed as options on the curriculum but which are no longer offered in this program (EDB 701 and EDB 575).
 - **Approved**
- **Research and Assessment in Education and Human Services, M.Ed. - 1110 - Fall 24 – Program Change**
 - Remove one option for specialization course (EDB 704 - Interpreting Student Performance Data) and replace it with a new option for specialization course (EDB 702 - Data Analytics in Education).
 - **Approved**
- **Superintendent License - 1140 - Fall 25 – Program Change**
 - Deleting ADM 674 and ADM 677
 - Add ADM 774
 - Make the delivery mode fully online
 - **No action/tabled until December meeting – a representative needed to answer questions.**
- **Museum Studies Specialization - 1110 - Fall 24 – Program Deactivation**
 - One of the specializations in the History, MA program, i.e. "Museum Studies Specialization" is being deactivated.
 - **Approved**

- **Psychology, MA - 1110 - Fall 24 – Program Change**

- Changes to the application process including a) the use of a curriculum vita (in place of a resume), b) the addition of a 200-word diversity, equity, and inclusion statement, and c) the removal of the GRE as a requirement
- Course changes: A) Adding PSY 599 Thesis Development to count toward 3 of the 6 required credits of PSY 699 IThesis) B) Removal of social psychology from the required curriculum. C) Move PSY 512 to first semester, first year, and move PSY 555 to second semester, first year
- **Conditionally approved - Replace term “DEI Statement” with “Cultural Competency” statement and provide rubric used to evaluate the statement.**

- **Community Health Promotion, M.Ed. - 1110 - Fall 24 – Program Dormancy/Deactivation**

- We will pause admissions to the M.Ed. in Community Health Promotion Program as we transition to a track within the Master in Health Science program.
- **Rejected - Duplicates proposal to suspend admissions already approved and submitted to CCGS.**

- **Veterinary Social Work Certificate - 1140 - Fall 25 – New Certificate**

- The Veterinary Social Work Certificate Program (VSW-CP) trains Cleveland State University, College of Health, masters-level School of Social Work students in the four areas of Veterinary Social Work:
 - a. The Link between human and animal violence
 - b. Grief and Bereavement
 - c. Animal assisted interactions
 - d. Intentional well-being
- The certificate program will ensure the following competencies:
 - a. Describe and discover research on human animal interactions that are salient to ethical social work practice
 - b. Intervene on behalf of human beings in the context of human-animal interactions through micro and macro levels of practice, paying particular attention to under-served and oppressed populations
 - c. Develop and implement animal related programs in existing social work agencies, in stand alone programs, or in host settings, according to the NASW Code of Ethics and existing veterinary animal welfare protocols.
 - d. Develop and demonstrate self-awareness and self-management regarding animal welfare issues
 - e. Develop and demonstrate psycho-educational, mediation, and team building skills.
- The program offers a comprehensive foundation in Veterinary Social Work topics focusing on the knowledge and skills needed to integrate animals into social work

practice in ethically sound ways and in keeping with the values of the social work profession.

- The vision of VSW-CP is to produce professional social workers knowledgeable in the practice and skills necessary to help people through human-animal relationships in a variety of settings and through a variety of micro and macro practice methods.
- **Conditionally Approved - Add clear statement that students must be in the MSW program to be admitted to the certificate program**
- **Accelerated BA/Master's Degree Admission Requirements - School of Urban Affairs – Ad Hoc Proposal**
 - The proposal expands eligibility for Urban's accelerated BA/master's programs to all CSU majors. FYI, School of Urban Affairs BA/Master's Programs include:
 - a. Public Administration, Accelerated BA/MPA Urban Planning and Development, Accelerated BA/MUPD Nonprofit Management, Accelerated BA/MNM
 - Remove the following admission requirement:
 - a. Major in community planning, environmental studies, nonprofit administration, organizational leadership, public policy and management, or public safety management.
 - Update admission requirements for the School of Urban Affairs' three BA/Master's Degrees to read as follows:
 - a. Admission to the Program
 - i. The program allows undergraduate students, regardless of major, to begin taking graduate classes during their junior or senior years. To qualify for this accelerated program, students must:
 - b. -- Maintain a cumulative GPA of 3.25 or higher. -- Have completed at least 60 credit hours. -- Provide a statement of purpose that describes their motivation for enrolling in the accelerated master's program and what makes them prepared for success in the program and their future careers. The essay must be the applicant's original work; the use of AI-generated content or plagiarism is prohibited. The essay should be no more than two single-spaced pages and no less than one single-spaced page.
 - c. GRE scores are not required for admission. Students should apply by the first semester of their senior year to take advantage of the program. Applications should be submitted directly to the Public Affairs Student Services Center.
 - d. For further details, contact the Center at 216-687-3884 or urbanprograms@csuohio.edu.
 - Update first two paragraphs in course catalog for the School of Urban Affairs' three BA/Master's Degrees to read:



- a. This program offers undergraduate students an accelerated pathway to complete both a bachelor's degree and a graduate degree. Traditionally, full-time students require six academic years to complete these separately; however, this accelerated program significantly reduces the timeframe.
- b. Eligible undergraduate students with junior or senior standing can, upon acceptance into the program, take up to 9 credit hours from the following graduate-level courses:
 - i. -- UST 500 - Public Administration in the City -- UST 507 - Planning the City -- UST 550 - Nonprofit Management in the City -- UST 579 - Community Engagement & Participatory Methods -- Other UST 500-level courses (subject to consultation with the program director and/or graduate advisor)
 - o The program allows undergraduate students, regardless of major, to begin taking graduate classes. Levin School majors (students majoring in community planning, environmental studies, nonprofit administration, organizational leadership, public policy and management, or public safety management) can substitute graduate courses for certain major requirements or use them as undergraduate electives. Other CSU majors will use the graduate courses to fulfill their undergraduate elective hours.
 - o **Approved**
- b. Courses in Curriculog for approval
 - ACT 676 – **Approved**
 - ADM 774, ADM 880, UST 605 – **Conditionally approved with edits requested**
 - ETE 595, OSM 624 - **Rejected**

5. Graduate Council Representation & Standing Committees --- Available reports

- a. Faculty Senate
- b. University Admissions & Standards
- c. University Curriculum Committee
- d. Graduate Faculty Review Committee
- e. Petitions Committee
- f. Grade Dispute Committee
- g. Program Review Committee
- h. University Research Council Committee – posted guidelines for research credits
- i. Graduate Student Awards Committee



6. Discussion/action items

- a. English language proficiency requirements – guest Michele Bowman
 - Shorelight would like to stop using Duolingo
 - If we stop accepting Duolingo, would students switch to another test or not come to CSU?
 - Is it better to increase the Duolingo score requirement to ultimately ensure student success in the classroom?
 - No action based on no evidence one test is better than another test
 - GRE requirement is not included in the Shorelight agreement
 - Graduate Council sets minimum standards – consider the Duolingo requirement may be different across programs.
- b. Engineering graduate faculty criteria.
 - College of Engineering faculty voted and approved the graduate faculty guidelines (unchanged) at their recent meeting
 - Updated graduate faculty guidelines are still needed from the College of Health and Monte Ahuja College of Business

7. Updates/Announcements

- a. Graduate Networking Social on Wednesday, November 20th at 4:30 – 6:30 p.m.

8. Items for future discussion – None

The meeting was adjourned at 3:45 p.m.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (<https://csuohio.curriculog.com/proposals>)