CSU | College of Graduate Studies

GRADUATE COUNCIL
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Minutes of Meeting Held March 20, 2025

Present: Dean Kosteas, Professors Rubado, Kumar, Severson, Munther, Baumgartner, DeBoth Foust, Espy, and Jenkins

Guests: Tracy Porter

Dean Kosteas called the meeting to order at 10:05 a.m.

1. Introductions - none

2. Approve Agenda **– The agenda was approved**

3. Approve Minutes
       a. February 20, 2025 **– The minutes were approved**

4. New Business
       a. Curriculog proposals
            • **Update to Graduate Catalog Grade Dispute Policy - Cleveland State University – Ad Hoc Proposal**
                 o Make the Admissions and Standards Committee's role in grade disputes clear and uniform in both Undergraduate and Graduate grade disputes. This mainly involves changing the Undergraduate Catalog's description to better match the Graduate Catalog's description.
                 o Also to clarify a recent update to the Graduate Catalog Grade Dispute Process.
                 o **Approved**
            • **Sport and Entertainment Management, MSEM - 1140 - Fall 25 – 25-26 Program Change**
                 o Modification of MSEM: new required course, addition of elective choices.
                 o **Approved**
            • **Proposal to temporarily suspend GMAT/GRE for MHRM – Management – Ad Hoc Proposal**
                 o While the faculty are formally working to suspend the GMAT/GRE requirement for the MHRM program, we would like to also temporarily suspend this requirement in order for students who are currently apply, to be admitted. This was not a requirement for the past 5 years but, will be put back on as a requirement for fall of 2025.
                 o **Approved**

- **Computational Biology Certificate - 1140 - Fall 25 – 25-26 GRAD New Certificate**
  - Create a graduate certificate in computational biology. The certificate will complement the MS BIO - Computational Biology concentration that is currently moving through the curriculum approval process and will allow graduate students in other programs or other concentrations in the MS BIO program to earn a credential. No new courses or resources will be needed to offer this certificate.
  - **Conditionally Approved – Custom route for program to add language on preferred UG degrees for admission to the certificate.**
- **Changes to Doctoral Program Qualifying Examination - Washkewicz College of Engineering – Ad Hoc Proposal**
  - We propose to eliminate the language pertaining to college-wide standards for the qualifying examination administered to the doctoral students. The attachment highlights the proposed changes.
  - Currently at the CCGS/ODHE step in MCC/Curriculog. Is this the type of change that can be expedited or needs full Graduate Council review?
  - **Not Approved – Lack of detail on what will replace the guidelines being removed. Suggestion is to specify the options available to the different specializations. Updating routing to include Graduate Council, University Admissions & Standards, and Faculty Senate.**

b. Courses in Curriculog for approval
   - **Conditionally Approved: EXS 571, SPM 565**
   - **No Action: HIS 555 - Course is cross-listed with UG version. Need to see UG syllabus and a clear description of the differences in student expectations between UG and Grad version of the course.**

5. **Graduate Council Representation & Standing Committees** --- Available reports

   a. Faculty Senate
   b. University Admissions & Standards
   c. University Curriculum Committee
   d. Graduate Faculty Review Committee
   e. Petitions Committee
   f. Grade Dispute Committee
   g. Program Review Committee

6. **Discussion/action items**
   a. Updating Duolingo test score requirement – see attachments (2)
      - **Approved with minimum @ 110**
   b. Proposal for Change to Graduate Transfer Credit Process – see attachment
      - **Approved with edit = day 15 of semester**
   c. 600-level courses and accelerated master's programs – see attachment

7. Updates/Announcements

8. Items for future discussion – None

The meeting was adjourned at 11:55 a.m.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (https://csuohio.curriculog.com/proposals)