



## GRADUATE COUNCIL

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### Minutes of Meeting Held February 20, 2025

*Present:* Dean Kosteas, Professors Rickett, Pourdavood, Rubado, Kumar, Severson, Slifkin, Munther, Baumgartner, DeBoth Foust, Espy, Jenkins, and Marino

*Guests:* John Holcomb, Jose Sola, Chandra Kothapalli

Dean Kosteas called the meeting to order at 10:05 a.m.

1. Introductions - none
2. Approve Agenda – **The agenda was approved (note location changed to Zoom)**
3. Approve Minutes
  - a. January 22, 2025 – **The minutes were approved**
4. New Business
  - a. Curriculog proposals
    - **Update to Graduate Catalog Grade Dispute Policy - Cleveland State University - Ad Hoc Proposal**
      - Make the Admissions and Standards Committee's role in grade disputes clear and uniform in both Undergraduate and Graduate grade disputes. This mainly involves changing the Graduate Catalog's description to better match the Undergraduate Catalog's description.
      - Also to clarify a recent update to the Graduate Catalog Grade Dispute Process.
      - **No action by Graduate Council. Returning to the originator for revision.**
    - **Graduate Catalog Admission Criteria Update for CSU Global Programs - Cleveland State University - Ad Hoc Proposal**
      - Currently, the Graduate Catalog does not reflect Admission Criteria that have been in practice since admitting students for Spring 2020 for the following master's degree programs:
        - a. Master of Information System
        - b. Master of Computer Science
        - c. Master of Science in Software Engineering
        - d. Master of Science in Electrical Engineering
        - e. Master of Science in Civil Engineering
        - f. Master of Science in Mechanical Engineering
      - This proposal updates catalog language to reflect admission criteria agreed to by the university and respective departments at that time.

- Some degree programs explicitly listed the requirements for demonstration of English language competence if their degree was from an international university. The verbiage in this regard has been removed from the individual programs because the graduate catalog, in its section on Admission Requirements for International Students and Permanent Residents, states in one location the different ways a student can demonstrate English Language Proficiency. (This is information on IELTS scores, etc.)
- Where appropriate, this proposal spells out in codified language potential prerequisite coursework that may be required for both domestic and international students with or without an undergraduate degree in the area of interest.
- **Approved**
- **History, Accelerated Master's BA/MA - 1140 - Fall 25 – New major program**
  - We propose a five-year B.A.+M.A. program that draws on two existing degree programs: the B.A. in History and the M.A. in History—Museum Studies Concentration. This BA/MA degree builds on existing strengths and courses in our department. Indeed, CSU will be one of the only public universities in Ohio to offer a BA/MA accelerated degree in this field. This major will attract new students to CSU, the College of Arts & Sciences, and the Department of History.
  - **Vote postponed - no action by Graduate Council. Return to originator for revision pending changes to History, MA proposal.**
- **History, MA - 1120 - Spring 25 – Program change**
  - The department is creating a track for the MA in History. The name of the track is Museum Studies.
  - **Vote postponed - no action by Graduate Council. Proposal does not address student demand concerns. Recommendation was made for an incidental certificate. Return to originator for revision.**
- **Chemical Engineering, MS - 1110 - Fall 24 – Program change (previously on November 2024 GC agenda)**
  - Change in the minimum GPA required for admission. Conditions for letters of recommendation have also been modified.
  - Details of ESL requirements have been removed and deferred to the general requirements set by the College of Graduate Studies
  - **Conditionally approved. Remove language referencing ESL requirements from catalog copy.**
- **Computer Science, Ph.D. - 1140 - Fall 25 – Program change**
  - This change is to correct the typo in the catalog from Data Science Track (Minimum 15 Credits) to Data Science Track (Minimum 13 Credits)
  - **Conditionally approved. Elective credits should be 11-14 instead of 11-15.**

- **Updates to the Plan of Study for Doctoral Students in Engineering - Washkewicz College of Engineering – Ad Hoc Proposal**

- Changes to the plan of study for Ph.D. program in engineering: Shift the requirement for 6 credit hours of graduate-level non-engineering course work to the Flexible Credits section in the Plan of Study. This will impact both Applied Biomedical Engineering (ABE) students as well as non-ABE students (computer science, data science, electrical engineering, mechanical engineering, civil engineering, chemical engineering).
- The total credit hour requirement for all the doctoral students will remain the same as earlier (90 credits beyond BS degree, 60 credits beyond MS degree).
- The total course credit hours required will also remain the same at 40 cr.h.
- With this change, the Flexible credits section of the plan of study now reads as follows for non-ABE students: E. Flexible credits – minimum of 26 credits. Flexible credits could be from the College of Engineering or other Colleges at CSU, with a combination of course work (minimum 6 credits; 500-level or above) and research/ dissertation credits and must be approved by the doctoral program director.
- With this change, the Flexible credits section of the plan of study now reads as follows for ABE students: E. Flexible credits – minimum of 23 credits. Flexible credits could be from the College of Engineering or other Colleges at CSU, with a combination of course work (minimum 3 credits; 500-level or above) and research/ dissertation credits and must be approved by the doctoral program director.
- Changes non-college credits requirement for all except ABE
- **Approved.**

- b. Courses in Curriculog for approval

- None

## 5. Graduate Council Representation & Standing Committees --- Available reports

- a. Faculty Senate
- b. University Admissions & Standards
- c. University Curriculum Committee
- d. Graduate Faculty Review Committee – no updated criteria from Business and Health
- e. Petitions Committee
- f. Grade Dispute Committee
- g. Program Review Committee



## **6. Discussion/action items**

- a. Graduate Program Dismissals – see attachment
  - **Approved by Graduate Council**
  - Will need to add as ad hoc proposal in Modern Campus Curriculum (Curriculog)
- b. Updating Duolingo test score requirement – see attachment
  - Undergraduate requirements are identical – per Michael Hollenbaugh
  - GC members asked to discuss with their colleagues

## **7. Updates/Announcements**

- a. Graduate Lunch & Learn on Monday, March 17<sup>th</sup> in the SC Ballroom
- b. Graduate Networking Social on Monday, April 28<sup>th</sup> in the SC Atrium

## **8. Items for future discussion – None**

The meeting was adjourned at 11:49 a.m.

**All materials for review before the meeting are available on the University Curriculog web site for access by Council Members.** (<https://csuohio.curriculog.com/proposals>)