



GRADUATE COUNCIL

Minutes of Meeting Held October 16, 2024

Present: Dean Kosteas, Professors Rubado, Kumar, Gatica, Plecnik, Severson, Slifkin, Munther, Baumgartner, DeBoth Foust, Guiffre, and Marino; Diane Kolosionek

Guests: Xue-Long Sun, Karla Hamlen Mansour

Dean Kosteas called the meeting to order at 1:45 p.m.

1. Introductions
2. Approve Agenda – **The agenda was approved**
3. Approve Minutes
 - a. September 10, 2024 – **The minutes were approved**
4. New Business
 - a. Curriculog proposals
 - **Chemistry, MS - 1110 - Fall 24 – Program Change**
 - We want to add
 - a. TWO courses into to ANALYTICAL CHEMISTRY Category
 - b. FOUR Categories into “Core Courses” – “Advanced Chemistry Courses”, which are “BIOCHEMISTRY”, “PHARMACEUTICAL SCIENCES”, “INORGANIC CHEMISTRY”, “CLINICAL CHEMISTRY”
 - c. a new course (CHM 500 Graduate Orientation), which is required for MS-thesis.
 - **Approved with date change from FA24 to FA25**
 - **Clinical-Bioanalytical Chemistry, PhD - 1110 - Fall 24 – Program Change**
 - Add a new graduate course "CHM 600 Graduate Orientation", which will be required for all PhD students.
 - **No Action**
 - **Data Analytics in Education, Graduate Certificate - 1120 - Spring 25 – Program Change**
 - The proposed change is to delete two courses from the certificate (5 credits of research design) and replace them with one course (3 credits) in applied data-based decision-making in the classroom. This also decreases the credits for the certificate from 13 to 11.
 - **Approved**



- b. Courses in Curriculog for approval
 - BIO 531, BIO 532, BIO 533, SWK 617, SWK 682 - **Approved**

5. Graduate Council Representation & Standing Committees --- Available reports

- a. Faculty Senate – discussions about strategic plan and centralized advising plan
- b. University Admissions & Standards
- c. University Curriculum Committee – all grad proposals reviewed and approved
- d. Graduate Faculty Review Committee – CAS and LCPAE only approved as updated guidelines have been approved by GC; all others approved pending updated college requirements/guidelines
- e. Petitions Committee
- f. Grade Dispute Committee
- g. Program Review Committee
- h. University Research Council Committee – Provost will now oversee Research; what by state law is acceptable for PI account instead of college specific requirements; grant funding buyout of research credit.
- i. Graduate Student Awards Committee – meeting scheduled; to suggest fewer awards

6. Discussion/action items

- a. Select an additional member for the Program Review Committee
 - Jorge Gatica volunteered for math/stats, and need one more person for accounting
- b. Developing a GA handbook
 - Working group to focus on general guidelines, separation policy/procedures
 - To reach out for representatives from each college – Kelle Foust volunteered for COH
- c. Raise duolingo cutoff
 - The current College of Graduate Studies minimum scores for admission to graduate programs is 78 on the internet based TOEFL (iBT) and 6.0 on the IELTS. According to the current test score comparisons listed below, the cutoff for the Duolingo exam should be set at 110 to maintain a comparable cutoff across the three exams.
 - Duolingo score 110 □ 76-81 TOEFL (internet based)
 - Duolingo score range 105-115 □ 6.0 IELTS
 - To invite Michele Bowman to next GC meeting
- d. Program dismissal review process
 - Student can be dismissed from program but not university – (example) student fails required clinical course – student can appeal
 - Looking for a second level review and process
 - Could fall under duties of petitions or grade dispute committee, college associate dean
 - Need one more volunteer – (Suzanne Giuffre, Cynthia Hovland)

7. Updates/Announcements

- a. Graduate Networking Social on Wednesday, November 20th at 4:30 – 6:30 p.m.

8. Items for future discussion – None



The meeting was adjourned at 3:30 p.m.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (<https://csuohio.curriculog.com/proposals>)