



November 2023
Graduate Program
Directors Meeting

- November 30th @ 11:30



Agenda

- Graduate Assistantships
- Graduate Student Awards
- Q&A

Creative use of GA dollars

- Overall GA budget likely to decrease
- Strategic and creative use of GA dollars will be necessary
- Consider options such as:
 - Resident tuition coverage for international and non-resident, domestic students
 - Half time GA awards
 - Stipend only

GA Award Letter Template

- Graduate Council reviewing the possibility of standardizing award letters
- Potential to offer awards through Slate post-admission
 - Increased trackability
 - Reporting on award accepts and declines
 - Increased confidence in enrollment
 - Help identify new TAs in need of TA training
 - Help generate list of new GAs who will need I-9 paperwork

Sample: GA Award Letter Template

Dear **[NAME]**:

I am pleased to offer you an appointment as a Graduate Assistant ("GA") at the University of Connecticut. This appointment includes in-person, on-campus responsibilities and is contingent on your ability to arrive to campus by the start date and remain through the end date of your appointment. The information below provides an overview of your appointment terms.

Academic home department	Click or tab here to enter text.
Hiring department/unit	Click or tab here to enter text.
Building location (if applicable)	Click or tab here to enter text.
Appointment responsibilities: (Teaching, research, or teaching/research combination)	Choose an item.
New or continuing appointment	Choose an item.
Start date	Type the date or use the down arrow to access a calendar
End date	Type the date or use the down arrow to access a calendar
FTE (Full-time equivalent)	Choose an item.
Hours per week	Choose an item.
Stipend level	Choose an item.
Stipend amount	\$Click or tab here to enter text.
GA supervisor	Click or tab here to enter text.
Graduate payroll processor name and email	Click or tab here to enter text.
Onboarding resources	https://grad.uconn.edu/assistantships/
Deadline to accept or decline this offer	Type the date or use the down arrow to access a calendar
Union info	http://www.uconngradunion.org/

The stipend for this position as listed above is payable in biweekly installments. You will receive the first of your biweekly stipend payments at the close of the pay period in which you are hired, contingent upon all required documentation being in place. We advise that you plan with this state-regulated schedule in mind. Please note, this appointment letter does not include summer or winter intersession appointments. Intersession appointments do not carry a tuition waiver.

Enrollment Management Considerations

Each program may have different answers to these questions

- Can I increase the number of awards by decreasing award levels?
- Can I increase enrollment through the creative use of GA funding?
- What level of funding is necessary to attract the students I need?

GA Enrollment Requirements

Students receiving a GA with scholarship and working 15 or 20 hours per week must remain enrolled in a minimum of 9 credit hours per semester

Students receiving a GA with scholarship and working 10 hours per week must remain enrolled in a minimum of 6 credit hours per semester

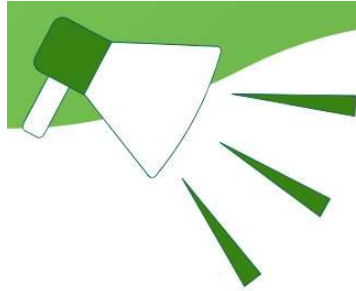
Applicable enrollment requirements must be maintained throughout the contract period for the academic term specified

Graduate Student Awards

- Awards Deadline is January 11, 2024 at 12 p.m. (noon)
- Eligibility Requirements: Minimum of 3.0 GPA and Current CSU Graduate Student or Less than a Year Since they Graduated from CSU with a Graduate Degree
- Creative Scholarship Awards: One \$500 Award Each for a Doctoral and Master's Student and One \$250 Award Each for a Doctoral and Master's Student
- Master's and Doctoral Research Awards: Twelve Total Awards of \$500 or \$250
- Graduate Student Teaching Award: One \$500 and One \$250 Award
- Graduate Student TA Award: One \$500 and One \$250 Award
- Graduate Student Engagement and Social Advocacy Award: One \$500 and One \$250 Award

Graduate Student Awards

- Students are more likely to submit a packet if a faculty member encourages them to do so.
- Help us spread the word by sharing the flyer (on the next slide and will be posted with the meeting materials).
- Consider serving as a reviewer.
- Information session for students
 - Thursday, December 7 from 11:30am-12:15pm
 - Register at <https://go.csuohio.edu/register/awards>



APPLY NOW

APPLY FOR GRADUATE STUDENT AWARDS

Deadline to Apply: January 11, 2024
at 12 p.m. (noon)

**Eligibility Requirements: Minimum of 3.0 GPA and
Current CSU Graduate Student or Graduated
within the Past Year**

Apply for Awards of \$500 & \$250 in These Categories

- Creative Scholarship Awards
- Master's and Doctoral Research Awards
- Graduate Student Teaching Award
- Graduate Student TA Award
- Graduate Student Engagement and Social Advocacy Award



College of
Graduate Studies

3-Minute Thesis (3MT)

- Excellent Way for Graduate Students to Gain Experience Presenting their Research in an Accessible and Engaging Way to a Non-specialist Audience
- 2024 3MT Competition Presentations will be on Wednesday, February 21 at 1pm in the Student Center Ballroom
- Prizes of \$500 for Outstanding Achievement, \$250 for Excellent Achievement, and \$250 for People's Choice Award
- Top Presenter Advances to Midwest Regional Competition in St. Louis in April
- Informational Session on December 4 from 12-1pm in 104 Parker Hannifin Hall
- Deadline to Register is January 11, 2024
- Students can schedule appointments in Starfish to practice their 3MT pitches



Cleveland State
University

Questions

Email Bill @ b.kosteas@csuohio.edu

or Shandra @ s.l.odell@csuohio.edu