



## GRADUATE COUNCIL

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### Minutes of Meeting Held September 12, 2023

*Present:* Dean Kosteas, Professors Liu, Yilmaz, Sikder, Kumar, Pourdavood, Gatica, Zawahri, Medina-Rivera, Rauschert, Slifkin, Kozlowski-Gibson, Guiffre, Jenkins, and Whitbred; Kevin Neal, Shail Sheth

*Guests:* Petru Fodor, Brian Yusko, Brian Davis, Yongjian Fu

Dean Kosteas called the meeting to order at 10:00 a.m.

**1. Approve Agenda – The agenda was approved**

**2. Approve Minutes**

- a. April 18, 2023 – **The minutes were approved**

**3. New Business**

a. Curriculog proposals

- **Physics, MS - 1050 - Fall 22 – Program deactivation**
  - Deactivate the Medical Physics Specialization from the MS in Physics program
  - **Approved**
- **Physics, Medical Physics Graduate Certificate - 1050 - Fall 22 – Program deactivation**
  - Medical Physics Graduate Certificate is being deactivated
  - **Approved**
- **Physics, MS - 1080 - Fall 23 – Program change**
  - FOR THE OPTICS & MATERIALS SPECIALIZATION
    - a. PHY 541 - Quantum Mechanics is being added to the list of approved classes
    - b. Admission requirements are updated to specifically request: (i) official transcripts; (ii) a personal statement; and (iii) 2 letters of reference.
    - c. Some typos and descriptions are also corrected in the program description
  - **Approved**
- **Physics, MS - 1080 - Fall 23 – Program change**
  - FOR THE APPLIED PHYSICS SPECIALIZATION
    - a. Change the number of minimum required research/thesis credits from 6 to 5.
    - b. The admission requirements are updated to specifically request: (i) official transcripts; (ii) a personal statement; and (iii) 2 letters of reference.
  - **Approved**

- **Early Childhood Generalist Endorsement (Grades 4-5) - 1080 - Fall 23 – Program deactivation**
  - This proposal is part of a set of associated proposals that would immediately suspend admissions into the identified programs and initiate a teach-out option for any active students remaining in the pipeline.
  - This program is a 9-credit program leading to an endorsement onto a P-3 teaching license to extend the license and be eligible to teach grades 4-5.
  - **Approved**
- **Elementary Education, Teacher Education, M.Ed. - 1080 - Fall 23 – Program deactivation**
  - This proposal is part of a set of associated proposals that would immediately suspend admissions into the identified programs and initiate a teach-out option for any active students remaining in the pipeline.
  - This program is a non-licensure specialization of the M.Ed. for advanced study of curriculum and instruction in elementary grades.
  - **Approved**
- **Literacy Development and Instruction, M.Ed. (Reading and TESOL endorsements available) - 1080 - Fall 23 – Program deactivation**
  - This proposal is part of a set of associated proposals that would immediately suspend admissions into the identified programs and initiate a teach-out option for any active students remaining in the pipeline.
  - This program is a non-licensure specialization of the M.Ed. for advanced study of curriculum and instruction in elementary grades.
  - **Approved**
- **Middle Childhood Education, M.Ed. - 1080 - Fall 23 – Program deactivation**
  - This proposal is part of a set of associated proposals that would immediately suspend admissions into the identified programs and initiate a teach-out option for any active students remaining in the pipeline.
  - This program is a specialization of the M.Ed. degree with a focus on middle childhood education. It does not lead to a teaching license or endorsement.
  - **Approved**
- **Middle Childhood Mathematics Education, Graduate Certificate - 1080 - Fall 23 – Program deactivation**
  - This proposal is part of a set of associated proposals that would immediately suspend admissions into the identified programs and initiate a teach-out option for any active students remaining in the pipeline.
  - This program is a certificate program to prepare K-8 licensed teachers to be more effective teachers of mathematics.
  - **Approved**

- **Middle Childhood Science Education, Graduate Certificate - 1080 - Fall 23 – Program deactivation**
  - This proposal is part of a set of associated proposals that would immediately suspend admissions into the identified programs and initiate a teach-out option for any active students remaining in the pipeline.
  - This program is a certificate program to prepare K-8 licensed teachers to be more effective teachers of science.
  - **Approved**
- **Secondary Education, M.Ed. - 1080 - Fall 23 – Program deactivation**
  - This proposal is part of a set of associated proposals that would immediately suspend admissions into the identified programs and initiate a teach-out option for any active students remaining in the pipeline.
  - This program is a non-licensure specialization of the M.Ed. for advanced study of curriculum and instruction in elementary grades.
  - **Approved**
- **Special Education (with licensure), M.Ed. - 1080 - Fall 23 – Program deactivation**
  - This proposal is part of a set of associated proposals that would immediately suspend admissions into the identified programs and initiate a teach-out option for any active students remaining in the pipeline.
  - This program is a specialization of the M.Ed. that can be taken as a degree-only option, or with licensure, or as a license-only option. This proposal makes all three options dormant.
  - **Approved**
- **Teacher Leader, Licensure - 1080 - Fall 23 – Program deactivation**
  - This proposal is part of a set of associated proposals that would immediately suspend admissions into the identified programs and initiate a teach-out option for any active students remaining in the pipeline (there are no active students remaining in this program).
  - This program is a 12-credit program leading to an endorsement onto a teaching license.
  - **Approved**
- **Environmental Sustainability Graduate Certificate - 1080 - Fall 23 – New certificate**
  - This is part of a set of 3 interdisciplinary Graduate certificates in environmental matters, targeted toward RPM and other firms in the environmental space. The one based in the School of Urban Affairs is an interdisciplinary graduate certificate in Environmental Sustainability. It requires a minimum of 4 courses, and will take 14-16 credits, depending on which courses are selected.
  - The program can be completed asynchronously online or through a combination of asynchronous, synchronous, hybrid, and face-to-face classes. Some classes in this certificate are likely to be offered in a blended format, synchronously online or in person for AY 23-24. The certificate can be finished in as short as 18 months. They are all existing courses.
  - The certificate will be managed by a faculty coordinator in the School of Urban Affairs, who will supervise the admissions process.

- Certificate requirements include:
    - a. A bachelors degree with GPA greater than 2.75 or a masters degree
    - b. An admissions letter outlining the applicant's interest or experience in environmental sustainability
  - There were questions on this proposal: What is the market? What is the recruitment plan? Admissions criteria? Online? Support letters (needed)?
  - **No action – will be put on next month’s agenda**
  - **Catalog updates to PhD program in Engineering - Washkewicz College of Engineering – Ad Hoc proposal**
    - Doctoral students enrolled in any of the five specializations (Chemical Engineering, Applied Biomedical Engineering, Civil Engineering, Computer Science, Mechanical Engineering, Electrical & Computer Engineering) in Engineering have to fulfill at least 12 credit hours of course work in "electives" within their specific tracks or sub-tracks of their specializations.
    - Until now, there was a requirement that such elective courses have to be at 6xx or 7xx level. We propose to make a change to that requirement as "5xx level or above".
    - **Approved**
  - **Prerequisite Courses of CIS Graduate Courses - EECS GPC-CS Branch – Ad Hoc proposal**
    - The prerequisite courses of a number of graduate computer science courses are revised.
    - Members of the committee indicated the need for clear communication to the students about prerequisite courses.
    - **No action – will be put on next month’s agenda**
  - **Computer Science, MCS - 1080 - Fall 23 – Program change**
    - Add thesis defense as an exit requirement for thesis-option.
    - **Approved**
  - **Environmental Engineering Certificate Program - 1080 - Fall 23 – New certificate**
    - We are proposing a graduate environmental engineering certificate program to provide training and professional development needs of practicing engineering professionals. The program will require a minimum of 13 credits of course work which will be offered by four different departments.
    - The certificate program will be offered online. The EVE courses listed in the program will be developed as online courses to meet this need.
    - The proposal included an online offering of chemistry – it is not online
    - **No action – will be put on next month’s agenda**
  - **Civil Engineering, Ph.D. - 1080 - Fall 23 – Program change**
    - Adding the transportation track to the Civil Engineering PhD program.
    - Adding core courses to the existing structure and foundations track and water resources track, and new transportation track.
    - Changing the criteria for elective courses.
    - **Approved**
- b. Courses in Curriculog for approval
- **CIS 699, CIS 895, CIS 899 - Approved**



- **CIS 690 – custom routed back to originator for syllabus; will review once syllabus is attached (no action)**

**4. Graduate Council Representation & Standing Committees** --- Available reports

- Faculty Senate
- University Admissions & Standards
- University Curriculum Committee
- Graduate Faculty Review Committee
- Petitions Committee
- Grade Dispute Committee
- Program Review Committee
- University Research Council Committee
- Graduate Student Awards Committee

**5. Discussion/action items**

- Graduate faculty status (ad hoc committee)
- Standing committees – elect chairs
- Midterm grades for graduate courses
- Course repeat option

**6. Updates/Announcements** - None

**7. Items for future discussion** – None

The meeting was adjourned at 12:00 noon

**All materials for review before the meeting are available on the University Curriculog web site for access by Council Members.** (<https://csuohio.curriculog.com/proposals>)