

GRADUATE COUNCIL

Minutes of Meeting Held November 16, 2022

Present: Interim Dean Bond, Executive Associate Dean Kosteas, Professors Porter, Kumar, Sun, Gatica, Bayachou, Medina-Rivera, Rauschert, Sotiropoulos, Ekelman, Kozlowski-Gibson, and Whitbred

Guests: Michael Hollenbaugh, Veronica Hill

Interim Dean Bond called the meeting to order at 10:00 a.m.

1. Approve Agenda – **The agenda was approved**

2. Approve Minutes

a. October 18, 2022 – **The minutes were approved**

3. New Business

a. Curriculog proposals

• **Health Care Management, Graduate Certificate – Program change**

- Change of one course name and number: HCA 601 - Financial Policies is currently a requirement in this certificate. However, the new Master of Health Care Management removed that course and replaced it with HCA 502 - Financial Management for Health Care Managers that is more specific to health care. The new course has no prerequisites which will allow students to take this course earlier in their career and make the certificate more attractive. The certificate needs to be updated to reflect this course change.

○ **Approved**

• **Physical Therapy, DPT – Program change**

- Change in admission requirements: Currently the DPT program uses overall GPA and GRE scores for admissions. The faculty would like to add interviews to the process. We want to team with an external company, Kira, that assists in the development of interview questions, rubrics and faculty training as well as a platform for asynchronous interviews.

○ **No action – Proposal will be returned with the following feedback:**

a. **Committee members would like to see feedback from General Counsel.**

b. **Please amend rationale to couch in context of developing a more holistic review process so as not to give the appearance of giving preferences to a particular group of students.**

- b. Courses in Curriculog for approval
 - **MTH 558 – Approved (One Not-approved vote)**
 - **OSM 513, OSM 517, OSM 519, OSM 527 – Denied; will be returned to originator again with the following feedback:**
 - **Make sure grad syllabus clearly shows distinction b/w grad and undergrad requirements. Grad student assignments/assessments must reflect higher level skills/knowledge, not simply more work.**
 - **Having a 600-level prerequisite for a 500-level, cross-listed course is problematic. One solution is to list the prerequisite as “OSM 311 or permission”**

4. **Graduate Council Representation & Standing Committees** --- Available reports

- a. Faculty Senate
- b. University Admissions & Standards
- c. University Curriculum Committee
 - Robert Whitbred agreed to be the UCC representative for Graduate Council
- d. Graduate Faculty Review Committee
- e. Petitions Committee
- f. Grade Dispute Committee
- g. Program Review Committee
- h. University Research Council Committee
 - Would like to see increase in number of members
 - Complaints about IRB
- i. Graduate Student Awards Committee

5. **Discussion items**

- a. Add Duolingo as an approved English language proficiency score with a cutoff of 100, which matches the cutoff scores for the other language tests (78 for iBT TOEFL, 6.0 for IELTS)
 - Duolingo is more accessible, less expensive, and widely used by most institutions
 - Minimum standards need to be maintained for speaking ability
 - University standards are the minimum and program standards can be higher
 - GC members asked to go back and discuss this with their colleges/departments
 - Bill Kosteas to find previous data used
- b. GRE/GMAT test score requirements
 - Waiver currently through summer 2024 (excludes doctoral programs).
 - Proposed - Set default to no GRE/GMAT requirement for master’s programs. Programs wanting to include GRE or GMAT scores must submit a proposal to add test requirements.
 - GC members reported on their findings, but no decision was made
- c. Graduate Council Replacement for Emily Rauschert for spring semester (nominees listed below).
 - **Daniel Munther** (Mathematics and Statistics) – **elected by members of Council**
 - Adam Sonstegard (English)
 - Crystal Weyeman (BGES)
 - Neda Zawahri (Political Science)

- d. Spring Graduate Council meeting schedule – **dates were okay per members of Council**
 - Tuesday, January 24, 2023 @ 2 – 4 pm
 - Wednesday, February 22, 2023 @ 10 am – 12 noon
 - Wednesday, March 22, 2023 @ 10 am – 12 noon
 - Tuesday, April 18, 2023 @ 2 – 4 pm
- e. Graduate faculty review committee recommendations for Fall 2022 – **Approved**

6. **Updates/Announcements** - none

7. **Items for future discussion** - none

The meeting was adjourned at 11:50 a.m.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (<https://csuohio.curriculog.com/proposals>)