

GRADUATE COUNCIL

Minutes of Meeting Held February 22, 2023

Present: Interim Dean Bond, Executive Associate Dean Kosteas, Professors Porter, Shen, Kumar, Wukich, Gatica, Medina-Rivera, Munther, Slifkin, Ekelman, Kozlowski-Gibson, and Whitbred; Kevin Neal, Diane Kolosionek

Guests: Brian Davis, Murad Hizlan, Haodong Wang

Interim Dean Bond called the meeting to order at 10:00 a.m.

1. Approve Agenda – **The agenda was approved**

2. Approve Minutes

- a. January 24, 2023 – **The minutes were approved**

3. New Business

- a. Curriculog proposals

• **Computer Science, Ph.D. - 1080 - Fall 23 – Program change**

- The new Computer Science PhD specialization obtains the Computer Science track and the Software Engineering track from the existing tracks of EECS PhD specialization (and the rest of tracks will be included in the newly proposed Electrical and Computer Engineering PhD specialization). There is no change to the admission and the program requirements.
- Add two PhD tracks, Cybersecurity and Data Science, to the above proposed Computer Science Ph.D. specialization.
- **Approved**

• **Electrical and Computer Engineering, Ph.D. - 1080 - Fall 23 – Program change**

- The new Electrical and Computer Engineering PhD specialization includes the former EECS PhD tracks except the Computer Science and the Software Engineering tracks (which will be included in the proposed Computer Science PhD specialization). There is no change to the admission and the program requirements.
- Replacing the core course "EEC 651" by "EEC 557" for the Communications Track of the ECE Ph.D. specialization.
- **Approved**

- a. Courses in Curriculog for approval

• **SWK 502, SWK 503, SWK 510 – Approved**

• **ACT 553 – Conditional approval**

- Returned to originator with note: **complete grading scale is needed**

• **CIS 668, MGT 603 – Conditional approval**

- Returned to originator with note: **Missing schedule of assignments and calendar of topics**

4. Graduate Council Representation & Standing Committees --- Available reports

- a. Faculty Senate
- b. University Admissions & Standards
 - Everything Graduate Council sent was approved
- c. University Curriculum Committee
- d. Graduate Faculty Review Committee
 - Notice went out to those with status expiring at the end of SP23. Deadline to apply 2/22/23
- e. Petitions Committee
 - There are about a dozen petitions. Re-admissions were complete in January.
- f. Grade Dispute Committee
- g. Program Review Committee
- h. University Research Council Committee
 - Starting review of FSI proposals. The numbers are good.
- i. Graduate Student Awards Committee
 - Meeting scheduled for 3/10/23 to confirm award winners.

5. Discussion/action items

- a. Full-time status for doctoral students in the dissertation stage. Consider allowing students who have passed to candidacy and are registered for dissertation credits to be considered full-time at some threshold below 9 credit hours. Some universities go as low as 1 credit hour.

“A full load of coursework at the graduate level is normally 9-15 semester credits including audit. For doctoral students who are in their final semester of study and have completed all degree requirements except the dissertation, and for international students participating in curricular practical training (CPT) and/or academic training (AT) opportunities of 30 or more hours per week with approval from the International Center, one or more graduate hours constitute full-time enrollment.”

- Issues to consider:
 - This will have major implications for international graduate students in meeting immigration requirements.
 - Financial aid (FA) ramifications- these students may now qualify for financial aid.
 - Requires a heavy programming lift as PeopleSoft is not currently configured to recognize two definitions of full-time status at the graduate level.
 - An alternative approach would be to change the amount of tuition charged per credit hour to cap tuition cost for dissertation credits. This can be cumbersome with a large number of sections.
- Per Registrar – a graduate student registered for anything less than 9 credits is considered part-time
- CISP can categorize student full-time (from immigration standpoint) if completing program requirements
- Look at other university doctoral programs and consider modeling after them.
- The impact for IS&T would be a major project to make changes in PeopleSoft and the Financial Aid system. Earliest possible implementation would be Fall 2024.

- Consider inviting C.K.(CISP), Financial Aid, Bursar to discuss financial implications and tuition concerns
- b. Duolingo score cutoffs for teaching assistants
- Attempting to make Duolingo equal to TOEFL and IELTS cutoffs
 - Speaking in Duolingo is scored in both Conversation and Production. Conversation is everyday English (for listening and speaking) and Production (for writing and speaking) is more academic.
 - **Approved – Duolingo Speak test scores as average of Production and Conversation.**

Test / purpose	A - admission	C – concurrent course	R- released from requirements
Duolingo	105	115	120

- c. Non-academic dismissals procedure: notification to Graduate Studies and appeal process
- Programs should copy both Graduate Studies and the Registrar’s Office on program dismissal notifications.
 - The student has the right to appeal non-academic dismissals to an entity outside of the program and department/school housing the program.
 - Who should hear the appeal? The dean in the student’s college of study or a grad college committee?
 - What are examples of non-academic dismissals?
 - Professional conduct, failure in clinical setting, failure in remediation plan
 - GC members are asked to go back to their colleges to discuss
- d. Amend the transfer credit section of the graduate catalog to add that transfer credits do not enter GPA calculation. This has been the practice but is not articulated clearly in the catalog.
- **Approved the suggested text:**

8. Courses transferred for credit are not factored into the grade point average (GPA).

6. Updates/Announcements

- a. There will be a separate doctoral commencement on Friday, May 12th in Waetjen Auditorium.
- GC members indicated faculty upset they were not consulted
 - What was the motivation? Long ceremony, people leaving, did away with reading titles of research (due to time)
 - Decision was made by CSU administration

7. Items for future discussion – None

The meeting was adjourned at 4:00 p.m.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (<https://csuohio.curriculog.com/proposals>)