

GRADUATE COUNCIL

Minutes of Meeting Held December 6, 2022

Present: Interim Dean Bond, Executive Associate Dean Kosteas, Professors Porter, Shen, Sun, Gatica, Bayachou, Medina-Rivera, Rauschert, Slifkin, Kozlowski-Gibson, and Whitbred

Guests: Julia Phillips, Brian Yusko, Marquita Rodgers

Interim Dean Bond called the meeting to order at 2:00 p.m.

1. Approve Agenda – The agenda was approved

2. Approve Minutes

- a. November 16, 2022 – **The minutes were approved**

3. New Business

- a. Curriculog proposals

• **Civil Engineering, with Specializations, MSCE – Program change**

- Propose to include CVE 602 Civil Engineering Internship as an elective course for all specializations of the MSCE program. CVE 602 is a 1-credit course. Students are permitted to complete CVE 602 multiple times but the course will only count once towards the MSCE.

- **Approved**

• **Communication, Accelerated 4+1 BA/MACTM – Program change**

- Proposed changes to the 4+1 program are aimed at streamlining the admission process and making the curricular requirements consistent with our regular master's program. Changes include accepting applications after a period of dormancy and updating the timeline for application.

- **Approved**

• **Urban Education, Ph.D. Counseling Psychology – Program change**

- Adding language back into the Graduate Catalog for the admissions information and criteria for the Counseling Psychology specialization only. This information dropped out of the catalog in 2015-2016 for unknown reasons. We are using the information from the 2014-2015 catalog with a few updates, including 1) reducing the number of the prerequisite courses, 2) making the GRE optional, and 3) adding guidance to the personal statement to assess applicants' aptitude, experience, and personal characteristics that will allow them to succeed in a program that requires a minimum of three doctoral-level quantitative research methods courses.

- **Approved**

- **Urban Real Estate Development and Finance, Graduate Certificate – Program chg**
 - Reduce the total number of credits from 16 to 14. No change in course titles.
 - Modify class delivery mode to allow Zoom in all classes.
 - UST 610 face to face with guaranteed zoom/remote option at student's discretion anytime.
 - UST 623 face to face with guaranteed zoom/remote option at student's discretion anytime.
 - Both UST courses may go remote in future based on market demand
 - **Conditionally approved with the following notation sent back to originator: Graduate Council approves the change in credit hours. However, the statements about course delivery do not belong in the proposal. Please remove them and we will approve the amended proposal. Note this does not indicate Graduate Council's disapproval of the proposed course deliveries, just that they should not be in the proposal.**

b. Courses in Curriculog for approval

- **DPT 708, STA 528, STA 545, STA 636, STA 685, STA 688 – Approved**
- **MKT 690 – Returned to originator with note syllabus is needed**
- **MTH 525 – Returned to originator with the following message: Since the plan is to cross-list with MTH 425, we need to see the undergraduate version of the syllabus along with a description of how the graduate assignments and assessments will differ from the undergraduate ones. Graduate assessments should reflect more difficult/advanced concepts or show a higher level mastery of material and not simply reflect more work.**

4. **Graduate Council Representation & Standing Committees** --- Available reports

- a. Faculty Senate
 - Nothing graduate related to report
- b. University Admissions & Standards
- c. University Curriculum Committee
- d. Graduate Faculty Review Committee
- e. Petitions Committee
- f. Grade Dispute Committee
- g. Program Review Committee
- h. University Research Council Committee
 - Looking to reduce the number of FSI awards (15 to 10) in an effort to increase the prize award
- i. Graduate Student Awards Committee
 - 16 candidates interested in the 3MT competition

5. Discussion/action items

- a. Inclusion of Duolingo as an approved test of English language proficiency
 - The information provided (following) was reviewed.
 - **Members approved a minimum score of 105 effective with the spring 2024 semester**

Summary: Add Duolingo as an approved test of English language proficiency for the purpose of admission to graduate programs at CSU. The proposal establishes a College of Graduate Studies minimum score of 110 effective with the spring 2024 semester. The minimum score will update as the score comparisons between Duolingo and the more established TOEFL (Test of English as a Foreign Language) and International English Language Testing System (IELTS) tests adjust to maintain consistency across the three tests. The Dean of the College of Graduate Studies will periodically review the score comparisons and inform Graduate Council of any updates and corresponding changes needed to the minimum Duolingo score prior to making any changes.

Rationale: The current College of Graduate Studies minimum scores for admission to graduate programs is 78 on the internet based TOEFL (iBT) and 6.0 on the IELTS. According to the current test score comparisons listed below, the cutoff for the Duolingo exam should be set at 110 to maintain a comparable cutoff across the three exams. Because Duolingo is a newer test, these comparisons have undergone (as shown in the table below) and may continue to undergo revision over the next few years.

Table: Test score comparisons

	TOEFL	
Duolingo	New	Old
115	82-86	82-96
110	76-81	86-91
105	70-75	80-85
100	65-69	74-79

	Duolingo	
IELTS	New	Old
6.5	120-125	105-110
6	105-115	95-100
5.5	95-100	85-90

Source: <https://englishtest.duolingo.com/scores>

English Language Test Score Comparisons

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6. **Updates/Announcements** – None

7. **Items for future discussion** – None

The meeting was adjourned at 3:00 p.m.

All materials for review before the meeting are available on the University Curriculog web site for access by Council Members. (<https://csuohio.curriculog.com/proposals>)