

GUIDELINES FOR APPROVAL OF ACCELERATED “4 + 1” PROGRAMS

Proposal Requirements:

1. Proposals must include a justification for the development of the program, commenting specifically on the following:
 - a. How will students’ education and training benefit from the program?
 - b. How will the program attract CSU students who would not otherwise enroll?
2. All students in such programs must complete at least the same number of graduate credit hours as students in the corresponding “conventional” Master’s program at CSU.
3. Students may double-count up to 9 hours of graduate credit (i.e., up to 9 hours of graduate credit may be applied to both the Master’s and Bachelor’s degrees).
4. Students must earn a grade of at least B in any graduate course to be double-counted.
5. Students in the accelerated program will be awarded a Bachelor’s degree after they have completed the same number of hours of coursework as a student in the “conventional” Bachelor’s program at CSU in the discipline.
6. Admission to the undergraduate portion of the accelerated program should occur NO SOONER than the beginning of the junior year (i.e., after 60 credit hours have been earned).

The program should develop a process for admitting students and criteria for admission.

The Graduate Director of the program should “sign off” on the student’s admission and a paper declaration of program change should be forwarded to the Registrar’s office indicating that the student has been authorized to pursue the program. Students admitted to the program should be assigned an advisor who will formally advise them about the requirements of the program. The student should receive a signed program of study upon admission.

Admitted students will automatically be eligible to be admitted to the Graduate program if they maintain the GPA required by the program.

Admission to the accelerated program will be handled by the department (after students have been admitted to the College in which the program is located).

The program will submit paperwork to Campus 411 All-In-One (MC 116) requesting that the student be admitted to the Graduate College at the point at which the student is awarded the Bachelor's degree. To be admitted, students must satisfy all requirements for admission to the Graduate College. Once admitted, students must adhere to all rules and regulations of the Graduate College.

7. The program must indicate how it will handle situations in which a student begins the accelerated program but either chooses not to complete it or loses eligibility. How will they complete a conventional Bachelor's degree?

Proposal Approvals:

1. The proposal should be submitted to Curriculog in order to go through the University approval process. It should include:
 - a. Description of program, including admission information
 - c. Memos from any additional Departments and Colleges indicating approval must be provided.

When the proposal reaches the Graduate Council step, Council reviews the proposal and makes a recommendation to the University Curriculum Committee. Someone from the Department should attend the Graduate Council meeting to respond to any questions from Council members.

If approved, the proposal is moved forward in Curriculog to the University Curriculum Committee. UCC reviews the proposal and makes a recommendation to Academic Steering Committee. Department can check in Curriculog at any point to see the proposal's progression.